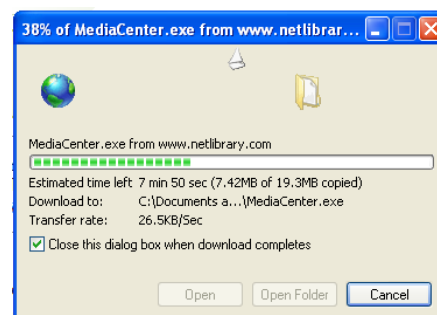


Using NetLibrary's NEW Media Center

Download Media Center

1. Using a Web browser, go to <http://www.netlibrary.com/MediaCenter/Download.aspx>. Follow the instructions there, or continue with the steps below.

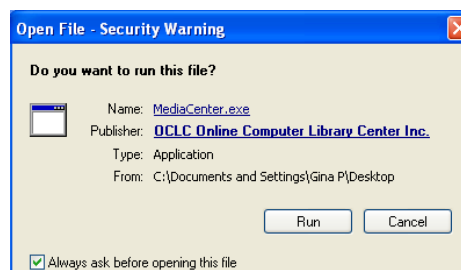
2. A File Download window will pop up providing an option to run or save the file. SAVE the file to your computer's desktop or other location on the computer's hard drive. The file will take a few minutes to download; time varies by computer.



3. Locate the downloaded file on your computer and double-click the file to start the installation process. If saved on the desktop, the file will look like this:



4. When prompted, click RUN to start installation.



5. The InstallShield Wizard will open. Click NEXT to continue with installation.



6. After reviewing the license, check the button by "I accept this license..." if you wish to do so, then click NEXT.

7. Verify the destination folder for the file that will be installed on the computer, then click NEXT.
8. Click INSTALL to prompt the system to carry out the installation. The installation process may take a several minutes.
9. When the files are installed, the system will indicate the process is complete. Click FINISH to continue.



Login and Password

Before using the NetLibrary Media Center, verify that you have a username and password. These can be obtained through one's local library.

1. Launch NetLibrary Media Center by double-clicking the Media Center icon.



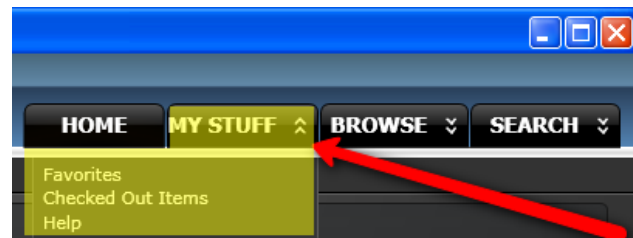
2. Enter the username and password, and then click LOGIN.



About NetLibrary Media Center



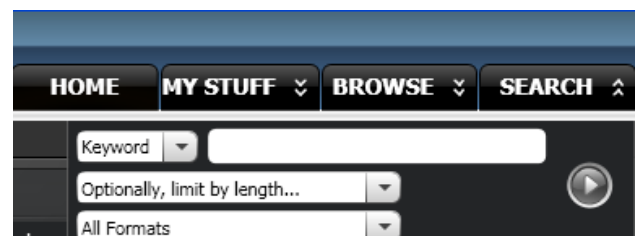
Use the “My Stuff” menu to see a list of titles saved in your Favorites list, to see what items you currently have checked out, and to access help information.



Click the “Browse” menu to see a list of subject areas for browsing.

Use the “Search” menu to access the search features.

- Search by Keyword, Author or Title
- Limit by length of the audio recording
- Limit by Format. MP3 formats will play on iPods or any mp3 player, while WMA formats will play only on devices compatible with Windows Media Audio files, such as those with the “plays for sure” logo on the packaging.



Downloading a Title

1. Search for a title using the “Search” menu or by browsing.



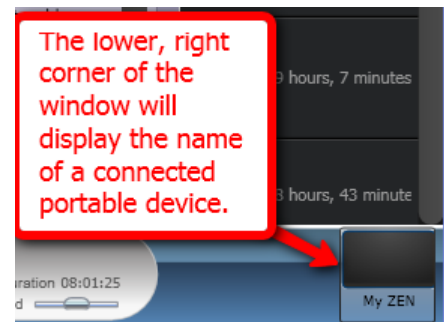
2. Select a book by clicking on the title, the detailed information for that title will pop up in a new window.

2a. If desired, click “Listen to Preview” to hear a sample of the title.

2b. If not downloading right away, click “Save to Favorites” for easy access another time.



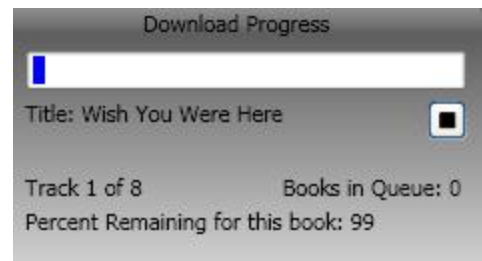
3. If transferring to a portable device, be sure the device is connected to the computer. When a player is connected, the name of the player will show in the lower, right corner of the Media Center window. Otherwise, a message of “No Supported Player” will show.



4. Click “Transfer to Portable” to download the file directly to a portable device. If preferred, use “Transfer to Computer” to download the computer for listening through software available on the local computer.

This action automatically checks out the book to the logged in user and begin the download.

A small window will display indicating the progress of the download.



5. When the file downloading is complete, the window will close. Exit Media Center and enjoy.